



2016 Annual Meeting Minutes

November 16, 2016

Phipps Center for the Arts, 109 Locust Street, Hudson, WI 54016

1. Call to Order:

Roll Call

- a. **Directors Present:** Don Kirkpatrick, Sarah Atkins, Jacki Bradham, Katie Nelson-Heil, Nick Meuret, Carol Zempel
- b. **Directors absent:** Rebecca Peters
- c. Number of owners attending the meeting: 23

Volunteer Recognition

30 owners were recognized for their volunteer efforts over the past year. A thank-you gift was given to the volunteers attending the Annual Meeting.

President Don Kirkpatrick called the meeting to order at 7:00 pm

2. Proof of Notice of Meeting

President Kirkpatrick noted that a note card was mailed to all owners on October 17, 2016

3. Approval of 2015 annual meeting minutes

President Kirkpatrick called for approval of the November 10, 2015 Annual Meeting Minutes. Katie Nelson-Heil motioned to approve, Sarah Atkins seconded, minutes approved

4. Approval of New Owners

- a. Teri and Bonnie Meyer
- b. Tom Coulter
- c. Roxanne and Kevin Johnson
- d. Gay Thompson (in attendance and the winner of the raffle for a donated Ownership)
- e. Katie Nelson-Heil motioned to approve the new owners, Sarah Atkins seconded. New owners were approved.

5. Committee Reports Highlighted 2016 Accomplishments and 2017 Goals

a. Steering Committee - Katie Nelson-Heil

- Work included review of committee charters, articles of incorporation and bylaws. Goals include Board member evaluation process and education

b. Marketing Committee - Carol Zempel

- Reviewed the list of events hosted and community events attended in 2016. Goals include more community visibility and to explore new avenues to expand outreach efforts

c. Ownership and Volunteer - Sarah Atkins

- Completed an audit of the ownership database. Goals include increasing our volunteer network. HGC currently has 425 owners.

6. Director Reports

a. President - Don Kirkpatrick

- Don noted that this is his last meeting as he has completed his term of office on the Board. Don recognized those Directors who served in 2016, and current Directors. Jacki Bradham has completed her term on the Board, and this is her last meeting. Sarah Atkins has completed her term on the Board but has offered to continue to complete a 3rd year term for an officer (Marina Onken) who resigned in July.
- Don recapped the number of Owners by year since HGC started in May of 2012.

Year	New Owners
2012	86
2013	104
2014	56
2015	124
2016	55

- A revised timeline was shared with the meeting attendees to illustrate the work completed and the tasks remaining to reach the final goal of opening the store.

b. Treasurer - Sarah Atkins

- HGC received grants from the Food Co-op Initiative and others for a total of \$7,250.
- Largest expense in 2015 was Marketing Communications primarily for development and printing of a new brochure. Total expenses were \$2,300.
- Expenses to date for Board training is \$1,500
- Cash on hand is \$11,300

7. New Business - Election of Director

- a. There is only one name on the ballot this year, which is Sarah Atkins. Ballots were distributed for voting by Owners.

8. Adjournment

Katie Nelson-Heil motioned to adjourn the meeting. Sarah Atkins seconded. Meeting was adjourned

An open Q&A session with Owners followed the business meeting.

Minutes submitted by Carol Zempel, Director